CROWN ZELLERBACH CORPORATION
CAMAS, WASHINGTON

Management REPORT

March 11, 1954 No. 61

PAPER SCHOOL GRADUATION this year will be carried out following dinners at the Inn at 6:30 on Wed. and Thurs. evenings, March 17 and 18. 96 First Year and 58 Second Year students will be honored on Wednesday evening; while 29 Third Year and 37 Fourth Year men will be honored on Thursday evening. Wives of the 4th year men are invited. Guests are asked to come soon after 6 P.M. to facilitate seating. Julius Walter, organist from KOIN, will provide dinner music each evening.

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OUR PEOPLE ARE GARDEN-MINDED. The supply of Paul Scarlet rose slips disappeared as fast as yesterday's snow. We are sorry that there was not a bundle for everyone who asked. Port Orford seedlings have been ordered by 441 employees. March 20 is the deadline for leaving your request at the Clockroom.

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SLIGHT ACCIDENTS occurring Monday appeared for a time to be more serious, but the men returned on their next shifts. We appreciate their effort and are thankful they did not suffer greater injuries. No lost-time accident has occurred for 38 days. Frequency to March 1 is 3.58.

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PAPER MACHINES produced 4,963.6 tons last week, a daily average of 738.3 tons. Nos. 2, 3, and 7 achieved more than 95% efficiency. No. 7 was highest with 97.7%. Machines Nos. 2, 3, 6, 7, and 12 each required less than 100 min. down-time.

WOODMILL: 101 cars of chips stood on the tracks Monday morning to be unloaded, making 133 cars arriving during the week. Monday is the big receiving day at the Woodmill. On March 1 the chip crews unloaded 32 cars, a record for one day.

SULFITE MILL: Produced 2,258 tons. No. 1 Jensen tower has been emptied for repairs to grating and brick. KRAFT MILL produced 3,025.1 tons. Species used were hemlock, white fir, Douglas fir, and cottonwood. NAPKIN DEPT. produced 12,476 cases. The department has been experimenting with re-engraved embossing rolls to try to make a level package of napkins to give better shelf appearance when wrapped. WAXED LUNCH ROLL: 3,849 cases. BAG FACTORY produced 28,200 bales; shipped 32,688 bales. Meetings were held during the week with C & H sugar representatives and our people producing C & H bags. Many matters concerning quality were clarified which should help us to produce better bags. CONVERTING PLANT: 25,476 cases.

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HAVE YOU NOTICED the new neon CZ emblems above the Bag Factory roof? The sign measures 12 ft. from tip to tip, and totals 10½ ft. from top to bottom. Workers had to wait for last week's high winds to subside before they could complete the installation. We think the added illumination adds a nice note of welcome to our town.

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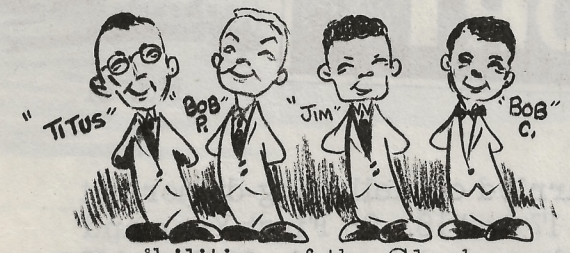
RAINFALL for the past week, 2.25 in., for the year, 15.92 in. Last year's total on this date, 21.01 in. River today, 10.1 ft. Temperature this morning, 33°.

You Are Invited to Obtain Extra Copies of this Report from Your Supervisor to Share with Your Family and Friends.

SOMETIMES WE TAKE FOR GRANTED services which are well-established. This item is by way of appreciation to our Clockroom attendants and information to you.



Our Clockroom never closes. The four attendants, Titus Butler, Bob (Hoover C.) Peake, Jim Knight, and Bob Cameron, rotate shifts and days on the same A B C D schedules on which the paper machines operate. In addition, they take their turns on all holidays. One of the big responsibilities of the Clockroom is to handle the extra board; that is, fill labor orders placed by the supervisors, distribute work, know who's experienced on which jobs, and who is next to be called and where he may be found. To give you an idea of the scope of this job, we quote from a report for February, compiled by Jimmie Knight, and submitted to Jim Phillips and Bill Anderson of Men's Personnel.

> "During the month of February we had a total of 110 men on the extra board. The reason for this large number was that there were 16 men off of #9 machine, eight from the Printing department, eight from the Converting plant for 10 days the first of the month. These men are now back to work in their respective departments. Eight men from the extra board were placed on jobs which we hope will be permanent. Nine men were terminated during the month for other employment. The 60 men who were on the extra board for the full month worked an average of 68½ hours per man for the month. We made 408 separate assignments, an average of 15 men per day. We called in 312 men - 199 on wires, 25 for sick relief, 85 on general maintenance, and three to guide visitors. An average of 38 men reported for work each day."

In addition to the type of responsibilities mentioned above, Clockroom attendants are prepared to handle every emergency. Fire calls come on a special phone direct to the Clockroom. The attendant promptly turns in the alarm both in the mill and at the up-town telephone office. Employees suffering accidents when the first aid nurse is off duty report to the Clockroom for treatment, for all the attendants have had advanced first aid training. Jim Knight is one of our first aid instructors. He reports that even outsiders sometimes come to the Clockroom for first aid.

Since the Clockroom is usually the first and sometimes the only contact with our plant that an outsider may ever have, our attendants realize the importance of being cordial and courteous to every inquirer even though a dozen rush jobs may be claiming their attention. Requests for information infer that the fellows definitely have to be the see-all, hear-all, know-all type. For instance, a woman called last week and gasped to Titus Butler, "My husband left for work a while ago. Now there's an emergency and he must come home right away." "Where does he work," asked Titus, thinking to save some time. "On a machine," came the breathless reply. "You should know that," - and she banged the received in his ear. Eventually, Titus, like the famous Mounties, got his man. Bob Cameron says motorists often stop in the wee, small hours to ask where they can buy gas. Recently Bob Peake had a couple stop at 3 A.M. wanting to know where they could get married.

So give a thought sometimes to our Clockroom attendants. By their faithfulness and efficiency, they render a real and continuous service to the whole community.

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